

PUTNAM COUNTY BOARD OF COMMISSIONERS

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117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Agenda

Friday, April 3, 2020 ♦ 9:00 AM

Putnam County Administration Building – Room 203

Opening

1. Welcome - Call to Order
2. Approval of Agenda
3. Invocation
4. Pledge of Allegiance (BW)
5. Special Presentation - Trevor Addison

Regular Business Meeting

6. Public Comments
7. Consent Agenda
 - a. Approval of Minutes - March 17, 2020 Regular Meeting (staff-CC)
 - b. Approval of Minutes - March 23, 2020 Called Meeting (staff-CC)
 - c. Approval of Minutes - March 24, 2020 Called Meeting (staff-CC)
 - d. Approval of 2020 Alcohol License (staff-CC)
8. Request for Road Acceptance into the Putnam County Road System and Authorization for Chairman to sign Right of Way Deed and Plat (staff-Engineer)
 - a. Garrett Drive
 - b. Kaitlyn Circle
 - c. Colin Lane
9. Authorization for Chairman to sign Resolution approving the Waiver of Penalties and Interest on Unpaid Ad Valorem Taxes (Tax Comm)
10. Request from Fire Chief to Purchase Bunker Gear (staff-Fire)
11. Discussion and possible action regarding the Coroner's Salary, Benefits and Staffing (staff-PVH)
12. Discussion and possible action to extend Emergency Resolutions (BW)

Reports/Announcements

13. County Manager Report
14. County Attorney Report
15. Commissioner Announcements

Closing

16. Adjournment

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

Item Attachment Documents:

7. Consent Agenda
 - a. Approval of Minutes - March 17, 2020 Regular Meeting (staff-CC)
 - b. Approval of Minutes - March 23, 2020 Called Meeting (staff-CC)
 - c. Approval of Minutes - March 24, 2020 Called Meeting (staff-CC)
 - d. Approval of 2020 Alcohol License (staff-CC)

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PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Minutes

Tuesday, March 17, 2020 ♦ 6:30 PM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Tuesday, March 17, 2020 at approximately 6:30 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

PRESENT

- Chairman Billy Webster
- Commissioner Kelvin Irvin
- Commissioner Daniel Brown
- Commissioner Bill Sharp

STAFF PRESENT

- County Attorney Adam Nelson
- County Manager Paul Van Haute
- County Clerk Lynn Butterworth

Opening

1. Welcome - Call to Order

Chairman Webster called the meeting to order at approximately 6:32 p.m.
(Copy of agenda made a part of the minutes on minute book page _____.)

2. Invocation

Pastor Jonathon Dawson, of LakePoint Community Church, gave the invocation.

3. Pledge of Allegiance (BS)

Commissioner Sharp led the Pledge of Allegiance.

Code of Ordinances Public Hearing

4. Proposed adoption of changes to the Putnam County Code of Ordinances - Chapter 2 (Administration) and Chapter 46 (Roads, Bridges, and Other Public Property)

No one signed in to speak for or against the proposed ordinance changes.

Chairman Webster asked to remove adoption of Chapter 46 changes for further review.

Motion to adopt the changes to the Putnam County Code of Ordinances - Chapter 2 (Administration).

Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp
(Copy of changes made a part of the minutes on minute book pages _____ to _____.)

Regular Business Meeting

5. Public Comments

Ms. Stacy Brown from the Eatonton-Putnam County Library announced that the library has decided to close for this week and will be reevaluating on Friday to determine next week. She advised that they are still offering support to the community by offering email options for questions, processing books, and waiving fees. The restoration work is still going on and a facility manager is on site.

6. Approval of Agenda

Chairman Webster requested to move agenda item #12 "COVID-19 Impact Discussion" to immediately follow agenda item #7 "Consent Agenda."

Motion to approve the agenda with requested change.

Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp

7. Consent Agenda

a. Approval of Minutes - March 6, 2020 Regular Meeting (staff-CC)

b. Approval of Minutes - March 6, 2020 Executive Session (staff-CC)

Motion to approve the Consent Agenda.

Motion made by Commissioner Irvin, Seconded by Commissioner Brown.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp

8. COVID-19 Impact Discussion (BW)

Sheriff Howard Sills gave the current statistics for the number of people in Georgia with the virus and stressed that this is a "real thing." He stated that if he wasn't Sheriff he would be at home. He advised that he held a meeting yesterday with emergency personnel and heads of government. As of now courthouse services are normal, however, the Chief Judge has issued an order to postpone jury and grand jury trials. Also, the Sheriff's office will not close. He advised to contact your normal doctor if you feel you might have the virus or call 1-866-PUB-HLTH. Putnam General Hospital does have test kits; however, the tests are sent to a lab and take several days for results. The Governor originally asked for meetings to limit to no more than 50 people and that has now changed to 10. Everyone is being asked to self-quarantine ourselves as best we can for the next 8 weeks. If you know of mass events, let the Sheriff know. He also asked the commissioners to pass a resolution declaring a state of local emergency.

**Motion to approve a resolution declaring a state of local emergency.
Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.
Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp
(Copy of resolution made a part of the minutes on minute book page _____.)**

Tax Commissioner Pam Lancaster requested an extension for the due date of mobile home taxes to May 1, 2020. The normal due date is April 1st. She also advised that the Tax Commissioner's office is open for now, but subject to change.

Motion to extend the due date for mobile home taxes for 30 days to May 1, 2020 instead of April 1, 2020.

**Motion made by Commissioner Sharp; Seconded by Commissioner Irvin
Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp**

9. Request from Haband for Tax Waiver (Tax Comm)

County Attorney Nelson explained that the Board of Commissioners does not legally have the ability to forgive Freeport as a result of not applying in a timely manner.

Motion to ask the County Attorney to draft a letter to Haband explaining why the County can't waive the taxes due.

**Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.
Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp
(Copy of letter made a part of the minutes on minute book page _____.)**

10. Chairman's Appointment - BOC Vice Chairman (BW)

Chairman Webster appointed Commissioner Daniel Brown as Vice Chairman.

11. Appointment to the Sinclair Water Authority (BW)

Motion to appoint Commissioner Kelvin Irvin to serve on the Sinclair Water Authority.

Motion made by Commissioner Brown, Seconded by Commissioner Sharp.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp

12. Authorization for Chairman to sign Amended Intergovernmental Agreement between Putnam County, Baldwin County, and the Sinclair Water Authority (BW)

Mr. Trevor Addison explained the previous negotiation attempts and that new negotiations began with this board. He gave an overview of the agreement and answered questions.

Motion to authorize the Chairman to sign the Second Amendment to the Intergovernmental Agreement between Putnam County, Baldwin County, and the Sinclair Water Authority.

Motion made by Commissioner Sharp, Seconded by Commissioner Brown.

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp
(Copy of agreement made a part of the minutes on minute book pages _____ to _____.)**

Reports/Announcements

13. County Manager Report

County Manager Van Haute reported the following:

- Due to the pandemic, the school system is using fire stations as feeding stations. There were some unintended consequences such as kids were all over the buildings. We will be locking down the Fire Station buildings. There are also concerns about parking lot traffic and emergency calls. Greene County has bus drivers delivering meals to the students.
- Animal Shelter is empty, and they are in deep clean mode. Animal Services employees are helping Public Works when possible.
- Recreation Department is closed to the public
- Administration Building employees are going to four ten-hour days to minimize exposure

14. County Attorney Report

No report.

15. Commissioner Announcements

Commissioner Irvin: commented that he was sad to lose Commissioner Addison and inquired about the procedure for filling the vacancy. County Attorney Nelson advised that due to the amount of time left in the term it cannot be filled by appointment process, it can only be filled by special election.

Commissioner Brown: commented that he didn't think our meeting was boring tonight and advised that doctors can check for symptoms of the virus over the phone.

Commissioner Sharp: advised that First Baptist Church was not holding services, however their efforts for fundraising for tornado victims in Putnam County, TN was ongoing.

Chairman Webster: advised that if you feel like you have symptoms of the virus and don't have a doctor, to call the ER before going.

Closing

16. Adjournment

Motion to adjourn the meeting.

Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp

Meeting adjourned at approximately 7:35 p.m.

ATTEST:

Lynn Butterworth
County Clerk

Billy Webster
Chairman

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Called Meeting

Minutes

Monday, March 23, 2020 ♦ 3:30 PM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Monday, March 23, 2020 at approximately 3:30 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

PRESENT

- Chairman Billy Webster
- Commissioner Daniel Brown
- Commissioner Bill Sharp

ABSENT

- Commissioner Kelvin Irvin

STAFF PRESENT

- County Attorney Barry Fleming (via telephone)
- County Attorney Adam Nelson (via telephone)
- County Manager Paul Van Haute
- County Clerk Lynn Butterworth

Opening

1. Call to Order

Chairman Webster called the meeting to order at approximately 3:31 p.m.
 (Copy of agenda made a part of the minutes on minute book page _____.)

Called Meeting

2. Update from Sheriff Sills (BW)

Sheriff Sills made the following statement. No action was taken.

*"The Office of Sheriff carries with it the **duty** to preserve the peace and protect the lives, persons, property, health, and morals of the people."*

That sentence was written by the Supreme Court of Georgia long ago and it established in Georgia Law what a sheriff has a duty to do. Georgia Law prescribes and authorizes various other law enforcement agencies and departments of government the authority to enforce certain laws within certain jurisdictions, etc., but only the sheriff has the aforementioned solemn duties.

On Saturday evening I leisurely sat on my back deck enjoying the warm temperature while grilling pork chops for me and my wife. The trees in the back yard were all greening up and the dogwoods, azaleas, and other shrubs were in bloom. With the exception of a little pollen, it was the perfect Middle Georgia springtime day, but I was consumed with worry as never before. Next month I will begin my 47th year in law enforcement, and over these many years I have been exposed to many very dangerous situations. The grace of God coupled with my education and training has kept me from serious injury and enabled me to successfully manage every crisis I have faced during my career, but Saturday evening I found myself faced with a new kind of enemy, an enemy I can't arrest, an enemy I can't even see to shoot. That enemy of course is the Coronavirus/COVID-19. I felt nothing but guilt for lounging at home while the people of my community, whose lives and health I had the duty to protect, are in grave danger from this dreaded disease, but I simply didn't know what I should do next.

The President of the United States and our Governor have very explicitly told the public they need to stay at home for the next few weeks. To my knowledge, almost all of the schools in the nation are closed. The CDC and Georgia Dept. of Public Health have repeatedly warned us to frequently wash our hands, disinfect surfaces, and practice social distancing, along with a myriad of other warnings and suggestions. Yet as I traveled around our county on Saturday I saw far too many people simply going about their business and entertainment as nothing was afoot. I found at least 8 different restaurants operating with their dining rooms open. A couple of local fitness centers were also open as usual. I saw many other people at various locations all around the county who were engaged in anything but social distancing.

After dinner on Saturday, I decided I should call someone for advice about our present crisis, someone who I have absolute confidence in. I spoke at some length with one of the most respected pulmonologists in this state. This doctor is a little older than me and has practiced medicine for over 40 years. I only asked him two questions. The first question was could I do anything more than the procedures and prophylactic measures already given to me by the CDC and Health Dept. that could help protect my officers, staff, and prisoners in my jail during this pandemic. His response was a simple no, but said to utilize the protective procedures to the greatest extent possible. My second question was did he know of anything I should be doing as the sheriff of my county to protect the people. Again, his answer was relatively simple. He said, "Do everything you can to get people to stay at home and not spread this disease!" But he followed that up by saying, "I'm scared, I'm really scared that if something isn't done to slow the spread of this virus down, it's literally going to completely overwhelm our hospitals and medical systems' ability to handle it." That answer struck me like a slapjack to my forehead. With that response firmly implanted in my mind, I expressed my thanks to him for taking time to advise me and also expressed my thanks for all the professionals like him for their courage and dedication while being on the front line during this very dangerous time in our nation's history.

I am going to my county commission meeting this afternoon and will tell them that I believe it is now the time for them to pass some resolution that will legally restrict public gatherings and require everyone who possibly can, to stay at home and do so for at least the next couple of weeks. I will be asking the Mayor and Council of the City of Eatonton to promulgate a similar resolution, if it is legally necessary for them to do so.

I think many public officials fear political backlash to ask for what many will immediately proclaim to be an unnecessary draconian measure like this. I have never been afraid of controversy, and I'm more than willing to take the heat from those in the public who will disapprove of my actions. Furthermore, I am fully confident in my resolve that it is my duty to stand up and request such measures at this juncture in time.

I implore you, I beg you, for the sake of your families, friends, and neighbors, please stay at home and follow the instructions of our medical professionals just as much as humanly possible for the next couple of weeks.

May God bless and guide us during these troubling times.

3. Public Health Discussion (BS)

County Nurse Manager Peggy Pettit gave the following update. No action was taken.

- 11 confirmed cases of the Coronavirus in our district
- Health Department does not do testing or collect samples - physician must send in request for testing, testing only high-risk people: over 65, people taking care of elderly, working in nursing homes, jails, prisons, or in nursing homes, jails, prisons
- if you have symptoms - stay at home for 7 days, including 72 hours after last fever
- if you come in contact with someone with the virus – stay at home for 2 weeks
- Health Department is limiting services, limiting visits to 10 minutes or less
- Environmental Services - handling items with the least contact as possible
- asking patients to wait in vehicle
- screening every person and asking pertinent questions

In addition, Chairman Webster provided an update from Putnam General Hospital: tested 5 people; all negative.

- 4. Authorization for Chairman to sign Resolution Under a State of Local Emergency for: (BW)
 - a. Postpone All Public Hearings Until Further Notice
 - b. Disorderly Conduct

Motion to approve a Resolution Under a State of Local Emergency for Postponing all Public Hearings until Further Notice and Disorderly Conduct and authorize the Chairman to sign.

Motion made by Commissioner Sharp, Seconded by Commissioner Brown.

Voting Yea: Chairman Webster, Commissioner Brown, Commissioner Sharp

(Copy of resolution made a part of the minutes on minute book page _____.)

Closing

5. Adjournment

Chairman Webster called a meeting for tomorrow, March 24, 2020 at 4:00 p.m. for purposes of approving another resolution under local state of emergency.

Chairman Webster adjourned the meeting at approximately 4:08 p.m.

ATTEST:

Lynn Butterworth
County Clerk

Billy Webster
Chairman

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Called Meeting

Minutes

Tuesday, March 24, 2020 ♦ 4:00 PM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Tuesday, March 24, 2020 at approximately 4:00 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

PRESENT

Chairman Billy Webster
 Commissioner Kelvin Irvin
 Commissioner Daniel Brown
 Commissioner Bill Sharp

STAFF PRESENT

County Manager Paul Van Haute
 County Clerk Lynn Butterworth

PRESENT FROM CITY OF EATONTON

Mayor John Reid
 Mayor Pro Tem Chip Walker
 Councilmember Marie Rainey
 Councilmember Alvin Butts
 Councilmember James Gorley
 Councilmember Janie B. Reid
 Councilmember Teresa Doster
 City Attorney Chris Huskins
 City Administrator Gary Sanders
 City Clerk Maria Jimenez

Opening

1. Call to Order

Chairman Webster called the meeting to order at approximately 4:00 p.m. He welcomed everyone and advised that this was a joint meeting with the City of Eatonton for the purpose of adopting emergency resolutions.

Chairman Webster turned the meeting over to Sheriff Howard Sills. Sheriff Sills thanked everyone for coming today, saying this shows real concern for all the citizens. He advised that the county declared a state of emergency last week, however, there has been widespread disregard for the advisories and warnings. He stated that he doesn't know where we're going to end up, but this is good step to protecting everyone. He also asked the Eatonton City Council to temporarily allow the Sheriff and his deputies to enforce the city ordinances during this emergency and advised that he will deputize the certified city police officers for this period of the state of emergency.

Chairman Webster then turned the meeting over to Mayor Reid to conduct the business before the City Council. Upon conclusion of their business, the County proceeded with their agenda.

Called Meeting

2. Authorization for Chairman to sign Resolution Under a State of Local Emergency (BW)

Motion to authorize the Chairman to sign a Resolution during local state of emergency as presented at the meeting.

Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp

(Copy of resolution made a part of the minutes on minute book pages _____ to _____.)

Closing

3. Adjournment

With no further business to be conducted, Chairman Webster adjourned the meeting at approximately 4:24 p.m.

ATTEST:

Lynn Butterworth
County Clerk

Billy Webster
Chairman



Office of the County Clerk
117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
706-485-5826 (main office) ♦ 706-485-1877 (direct line) ♦ 706-923-2345 (fax)
lbutterworth@putnamcountyga.us ♦ www.putnamcountyga.us

Approval of 2020 Alcohol Licenses

The following alcohol license applications (which are available for review in the County Clerk’s office) have been approved by the Sheriff, Fire Marshal, Building Inspector, and Tax Commissioner and are ready for BOC approval:

| Individual Name | Business Name | Address | License Type |
|------------------------|----------------------|------------------------|--|
| Charles Eisele | Copperwood Pizza | 105 Clack Circle Drive | Retail Consumption on Premises: Malt Beverages and/or Wine |

Item Attachment Documents:

8. Request for Road Acceptance into the Putnam County Road System and Authorization for Chairman to sign Right of Way Deed and Plat (staff-Engineer)
 - a. Garrett Drive
 - b. Kaitlyn Circle
 - c. Colin Lane

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
Tel: 706-485-5826 ♦ Fax: 706-923-2345 ♦ www.putnamcountyga.us

Request for Road Acceptance

The undersigned hereby requests that the following road be accepted into the Putnam County road system:

Name of Road Garrett Drive, Kaitlyn Circle and Colin Lane

Applicant Name: James Cantrell, as Trustee of the Phoenix Crossing Land Trust

% Kristine Tarrer

Signature: *[Signature]*

Date: 2/19/2020

Address: 3904 N. Druid Hills Road, Ste. 106, Decatur, GA 30033

Phone: (770) 330-9404

Email: jim@ahpcapital.net

Property Owner (if different from above): _____

Signature: _____

Date: _____

Address: _____

Phone: _____

Email: _____

Supporting Information Included:

**
will be
sending road
plat*

Compaction Report - *with Planning Dept.*

Soil Testing Report

As Built Plat - showing curb cuts - *Approved 2/18/2020*

Deed of Road Dedication

For BOC Use Only:

Fee Paid:

Amount \$100.00

Date

2-20-2020

Check # 3601

or Cash

—

Receipt #

268559

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
 Tel: 706-485-5826 ♦ Fax: 706-923-2345 ♦ www.putnamcountyga.us

Road Acceptance Requirements: *Garrett Drive, Kaitlyn Circle, Colin Lane*

1. Inspection by the Road Department. The following standards must be adhered to:
 - a. The road must have been in public use for two years.
 Yes No
 - b. A minimum of 80 feet must be granted for right-of-way on a county arterial road. Yes No *N.A.*
 - c. A minimum of 60 feet must be granted for right-of-way on a county collector street or local street. Yes No
 - d. Adequate drainage must be provided. Yes No
 - e. Drainage easements, where necessary on adjoining property owners, must be provided. Yes No *NA*
 - f. Road beds must be stabilized with at least 6 inches of approved stone, being 100% compaction. Yes No
 - g. Owner will provide a soil test run by approved laboratory with samples taken at designated intervals. Yes No
 - h. Right-of-way will be cleared of all stumps, limbs, and foreign materials not consistent with good construction procedures.
 Yes No
 - i. On all fills there will be an accepted method of compaction and moisture control during fill. Yes No *NA*
 - j. Each road bed shall have a minimum of 24 feet width of triple surface treatment paving or better and be striped to meet GA DOT requirements. Yes No *NA*
 - k. All slopes and shoulders shall have approved grassing.
 Yes No ~~NA~~

l. Owner shall install all necessary traffic control signs, signals, and street name signs as required by the county or GDOT.

Yes No

m. All utility lines are properly located. Yes No NA

2. Recommendations for Improvements

3. Findings/Comments

4. Recommendations:

Approval

Approval with conditions

Explain: _____

Denial

Lawrence K Kaiser
Signature

3/31/2020
Date

Lawrence K Kaiser
Print Name

Engineering Consultant
Title

Return to:

Kristine R. Moore Tarrer, LLC
1129 Lake Oconee Parkway Suite 105
Eatonton, Georgia 31024
Misc-Phoenix Crossing Phase II

Clerk, please cross reference;
Plat Book _____, Page _____,

RIGHT OF WAY DEED

STATE OF GEORGIA
COUNTY OF PUTNAM

THIS INDENTURE made this _____ day of _____, in the year **Two Thousand Twenty**, between **James Cantrell, as Trustee of the Phoenix Crossing Land Trust** as party or parties of the first part, hereinafter called Grantor and **Putnam County, by and through the Putnam County Board of Commissioners, a Body Politic**, as party or parties of the second part, hereinafter called Grantees (the words Grantor and Grantee to include their respective heirs, transferees, successors, and assigns).

W I T N E S S E T H that: Grantor, for and in consideration of the sum of ONE Dollars (\$1.00) and other valuable considerations summarized herein, in hand paid at and before the sealing and delivery of these presents, the receipts whereof is hereby acknowledged, by these presents does remise, convey and forever QUITCLAIM unto the said Grantee, all of the following described real property:

All that tract or parcel of land identified as 60 ft right of ways lying and being in the 308th District, G.M. of Putnam county, Georgia, being known and designated as Garrett Drive, Kaitlyn Circle and Colin Lane of Phoenix Crossing, Phase II, and being more particularly described in accordance with that certain plat of survey of Phoenix Crossing, Phase II, prepared by W& A Engineering, certified by John Mark Dunlap, Registered Land Surveyor No. 3142, dated December 15, 2009, and recorded in Plat Book _____, Page _____, in the Office of the Clerk of the Superior Court of Putnam County, Georgia, which said plat and the record thereof are hereby incorporated herein and made a part hereof by reference.

- 1) Any and all matters of record, including the Declaration of Covenants and Restrictions for Phoenix Crossing Subdivision, recorded in Deed Book 615, Pages 174-189 and Deed Book 978, Pages 746-752;
- 2) All easements and right of ways of record;
- 3) All matters disclosed on those surveys of record in Plat Book _____, Page _____ and Plat Book 36, Page 217, Putnam County, Georgia records;
- 4) Zoning Ordinances and other governmental regulations affecting subject property.

The purpose of this deed is to transfer interest in the road right of ways in Phoenix Crossing, Phase II subdivision to Putnam County by and through the Putnam County Board of Commissioners, a Body Politic upon the conditions detailed on the aforementioned Plat which are:

- Repair pavement deteriorations by vertical cuts, remove, backfill compact per code areas identified by Putnam County;
- Repair Curb and Gutter Deterioration;
- Repair Rock on Subdivision Entrance Signs;
- Bituminous crack sealant repair on all identified cracks;
- Road Culverts – cut back overgrown vegetation, remove silt fence;
- Detention Pond – clean, replace silt fencing, repair;
- Hydro seed non-vegetated areas;
- Maintain vegetated areas;
- Clean any accumulated sediments in catch basins, curb, and gutters;
- Level sanitary Sewer Manholes and Water Valve Covers with road;
- Maintain cul-de-sacs during construction, keeping free of debris;
- Apply topsoil to raise grade of shoulder; seed and straw;
- Remove and construct new concrete collars to grade with surface on sewer manholes;
- Convey by Right of Way Deed Garrett Drive, Kaitlyn Circle and Colin Lane of Phoenix Crossing, Phase II. Though the roads will be public \$90,000 has been deposited in escrow to be held for maintenance and repairs for a period of two years or until 75% of residences have been sold, whichever occurs first. County may evaluate the roads prior to the ending of said period and request reasonable repairs by Developer/Grantor. Developer/Grantor shall have six months to complete said repairs. Said escrowed funds shall be used for said repairs and disbursed for that purpose, remainder paid to Putnam County.

TO HAVE AND TO HOLD the said described premises to grantee, so that neither grantor not any person or persons claiming under grantor shall at any time, by any means or ways, have, claim, or demand any right to title to said premises or appurtenances, or any rights thereof.

IN WITNESS WHEREOF, the Grantor has hereunto set grantor's hand and seal this day and year first above written.

Signed, sealed and delivered in the presence of:

James Cantrell, as Trustee for the Phoenix Crossing Land Trust, a Land Trust, dated June 6, 2013.

By: _____ [SEAL]
By: James Cantrell, Trustee

Unofficial Witness

Notary Public
My Commission Expires:
(Affix Notary Seal)

GRANTEE HERBY ACCEPTS all property conveyed by this Quitclaim Deed for Right of Way.

This the ____ day of _____, 2020.

**Putnam County, Georgia, a political
Subdivision of the State of Georgia**

By: _____
_____[Name]
_____[Title]

Signed, sealed and delivered
in the presence of:

Unofficial Witness

Notary Public
My Commission Expires:
(Affix Notary Seal)

Item Attachment Documents:

9. Authorization for Chairman to sign Resolution approving the Waiver of Penalties and Interest on Unpaid Ad Valorem Taxes (Tax Comm)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.



RESOLUTION

WAIVER OF PENALTIES AND INTEREST ON UNPAID AD VALOREM TAXES

WHEREAS, the Georgia General Assembly has adopted amendments to O.C.G.A. 48-5-242 relating to the waiver and / or reduction of penalties and interest due on unpaid ad valorem taxes; and

WHEREAS, on January 6, 2017, the Putnam County Board of Commissioners, pursuant to O.C.G.A. 48-5-242 and any other applicable law, authorized the Putnam County Tax Commissioner to waive unpaid penalties and / or interest on unpaid ad valorem taxes when the penalty or interest is less than ten dollars (\$10.00).

NOW THEREFORE, BE IT RESOLVED the Putnam County Board of Commissioners do hereby authorize the Putnam County Tax Commissioner pursuant to O.C.G.A. 48-5-242 and any other applicable law to waive unpaid penalties and / or interest on unpaid ad valorem taxes when the penalty or interest is less than fifty dollars (\$50.00), until September 30, 2020.

This resolution shall be effective upon adoption.

SO RESOLVED, this 3rd day of March 2020.

BY: _____
Billy Webster, Chairman

ATTEST: _____
Lynn Butterworth, County Clerk

Item Attachment Documents:

10. Request from Fire Chief to Purchase Bunker Gear (staff-Fire)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.



Thomas C. McClain
Fire Chief
Putnam County Fire Rescue
117 Putnam Drive
Suite A, Room 138
Eatonton Georgia 31024

T (706) 485-0469
F (706) 485-9793
tmcclain@putnamcountyga.us

March 25, 2020

RE: Bunker gear

Putnam County Fire Rescue is in the process of collecting bids to purchase new bunker gear for the full and part time staff. Per county finance policy we acquired three quotes and they are as follows.

Quote 1 (Quote # 1049172) For 20 sets of head to toe gear was \$66,780.00
Nafeco
1515 West Moulton street
Decatur, Al 35601
Phone: 800-628-6233

Quote 2 (Quote # 031820-44) For 20 sets of head to toe gear was \$55,736.40
Bennett Fire Products
195 Stockwood Drive Suite 170
Woodstock, Ga 30188
Phone# 770-591-0520

Quote 3 (Quote # 346195) For 20 sets of head to toe gear was \$45,730.00
Fireline Inc.
725 Patrick Industrial Lane
Winder, Ga 30680
Phone: 770-868-4448

We would prefer to purchase gear from Quote # 2. Although it is priced in the midrange of the quotes, it is the product that most closely meets the specifications that we have researched and developed to meet our needs and cover our personnel's comfort and safety concerns. The quality, durability, and longevity of this product was also a consideration in our selection of this particular bid.

In service,
T. McClain
Fire Chief

11. Discussion and possible action regarding the Coroner's Salary, Benefits and Staffing (staff-PVH)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.



**Putnam County Board of Commissioners
Agenda Item Request Form**

DATE OF MEETING REQUESTED: 4-3-20

REQUEST BY: Paul Van Haute

AGENDA ITEM: Discussion and possible action regarding the Coroner's
Salary, Benefits and Staffing

AGENDA ITEM TYPE:

- Presentation
- Discussion
- Action*
- Other (Please Specify) _____

*ACTION REQUESTED: BOC set the coroner's salary, benefits and staffing as follows:

1. Coroner salary is \$11,091.67 based upon the 1996 law and COLA adjustments (see below for more)

SUPPORTING DOCUMENTATION PROVIDED: Yes No

BUDGET/FUNDING INFORMATION: _____

FACTS AND/OR ISSUES: 2. Coroner is authorized one Deputy Coroner position
3. Coroner is part time position and shall not receive any pension, medical,
dental or other benefits offered to all fulltime employees

NEW Coroner and Two Deputy Coroners

| | | STATE | | Local Legislation | | |
|---|--------|----------|-----------------------|-------------------|-------------------------------|------------------------|
| | | Coroner | Coroner (current pay) | Coroner 1/1/20 | Deputy Coroners (current pay) | Deputy Coroners 1/1/20 |
| Base Pay: 1/4/02 BOC increased local base rate to \$15,000 for Coroner & \$3,750 for Deputy (no local COLA for 2002 due to this increase) but reverted back to local legislation of \$9,000 & \$2,400 for calendar year 2020 since coroner retired | | 3,600.00 | 9,000.00 | 9,000.00 | 2,400.00 | 2,400.00 |
| Longevity: 04'-5%, 08'-5%, 12'-5%, 16'-5%) maximum of 20% | 20.00% | 720.00 | na | na | na | na |
| | | 4,320.00 | 9,000.00 | 9,000.00 | 2,400.00 | 2,400.00 |
| 2002 COLA | 3.50% | 151.20 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2003 COLA | 2.25% | 97.20 | 202.50 | 202.50 | 54.00 | 54.00 |
| 2004 COLA | 0.00% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2005 COLA | 2.00% | 91.37 | 184.05 | 184.05 | 49.08 | 49.08 |
| 2006 COLA | 2.00% | 93.20 | 187.73 | 187.73 | 50.06 | 50.06 |
| 2007 COLA | 2.89% | 137.36 | 276.70 | 276.70 | 73.79 | 73.79 |
| 2008 COLA | 3.00% | 146.71 | 295.53 | 295.53 | 78.81 | 78.81 |
| 2009 - 2014 COLA | 0.00% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2015 COLA | 1.00% | 50.37 | 101.47 | 101.47 | 27.06 | 27.06 |
| 2016 COLA | 1.00% | 50.87 | 102.48 | 102.48 | 27.33 | 27.33 |
| 2017 COLA | 3.00% | 154.15 | 310.51 | 310.51 | 82.80 | 82.80 |
| 2018 COLA | 2.00% | 105.85 | 213.22 | 213.22 | 56.86 | 56.86 |
| 2019 COLA | 0.00% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2020 COLA | 2.00% | 0.00 | 0.00 | 217.48 | 0.00 | 58.00 |
| Annual Salary Calendar Year | | 5,398.28 | 10,874.19 | 11,091.67 | 2,899.79 | 2,957.79 |
| Current Salary for * 6 pay periods / Deputy Coroner is 3 months | | | 2,509.43 | | 724.95 | |
| Salary Effective 1/1/20 for 20 pay periods / Deputy Coroner is 9 months | | | | 8,532.05 | | 2,218.34 |
| Annual Salary 2020 Fiscal Year per calculation | | | 11,041.48 | | 2,943.29 | |
| Department # - Account # | | | 37001-51.1020 | | 37001-51.1200 | |

12. Discussion and possible action to extend Emergency Resolutions (BW)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.



RESOLUTION DECLARING A STATE OF LOCAL EMERGENCY

WHEREAS, on March 13, 2020, the President of the United States declared the ongoing Coronavirus Disease 2019 (COVID-19) pandemic of sufficient severity and magnitude to warrant an emergency declaration for all states pursuant to Section 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207; and

WHEREAS, on March 14, 2020, Georgia Governor Brian Kemp declared a public health emergency for the State of Georgia, which was ratified by the Georgia General Assembly on March 16, 2020; and

WHEREAS, the Board of Commissioners of Putnam County finds that the current spread of COVID-19 presents a public health emergency, within and affecting the County, of sufficient severity and magnitude to warrant extraordinary assistance by the County to supplement the efforts and available resources of the several localities and relief organizations in preventing or alleviating the damage, loss, hardship, or suffering threatened or caused thereby.

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners of Putnam County declares that a state of local emergency exists, in accordance with Chapter 31, Article 1, Section 31-2 of the Putnam County Code of Ordinances. The state of local emergency shall continue until the Board of Commissioners finds that the emergency has passed, or the emergency has been dealt with to the extent that emergency conditions no longer exist, and terminates the state of local emergency. Unless terminated or renewed by the Board of Commissioners of Putnam County, this state of local emergency shall continue for thirty (30) days from the passing of this resolution. This Resolution shall activate the emergency and disaster response and recovery aspects of the local emergency or disaster plans applicable to the county and shall be authority for the deployment and use of any forces to which the plan or plans apply and for use or distribution of any supplies, equipment, and materials and facilities assembled, stockpiled, or arranged to be made available.

IN WITNESS WHEREOF, this resolution has been duly adopted by the governing authority of Putnam County on the 17th day of March 2020.

Billy Webster
Chairman Billy Webster

Attest:



Jim Buterworth

Clerk
(SEAL)



RESOLUTION UNDER A STATE OF LOCAL EMERGENCY

WHEREAS, on March 13, 2020, the President of the United States declared the ongoing Coronavirus Disease 2019 (COVID-19) pandemic of sufficient severity and magnitude to warrant an emergency declaration for all states pursuant to Section 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207; and

WHEREAS, on March 14, 2020, Georgia Governor Brian Kemp declared a public health emergency for the State of Georgia, which was ratified by the Georgia General Assembly on March 16, 2020; and

WHEREAS, on March 17, 2020 the Board of Commissioners of Putnam County adopted a resolution declaring a state of local emergency.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. For the duration of the local state of emergency, no Public Hearings shall be held by the Putnam County Board of Commissioners, Putnam County Planning & Zoning Commission, or any other county entity.
2. For the duration of the local state of emergency, any person who fails to abide by the prohibitions, prescriptions, and/or procedures of any resolutions adopted by the Board of Commissioners to be applicable during a time of a declared state of local emergency, as defined in Section 31-2 of Putnam County Code of Ordinances (“Code”), shall be guilty of disorderly conduct as contemplated in Section 29-1 of the Code.

These actions are specifically taken in accordance with O.C.G.A. §38-3-27(b) in order to provide for the health and safety of persons and property.

IN WITNESS WHEREOF, this resolution has been duly adopted by the governing authority of Putnam County on the 23rd day of March 2020.

Billy Webster
Chairman Billy Webster

Attest:

Lynn Brantley
Clerk

(SEAL)





RESOLUTION DURING LOCAL STATE OF EMERGENCY

WHEREAS, on March 13, 2020, the President of the United States declared the ongoing Coronavirus Disease 2019 (COVID-19) pandemic of sufficient severity and magnitude to warrant an emergency declaration for all states pursuant to Section 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207; and

WHEREAS, on March 14, 2020, Georgia Governor Brian Kemp declared a public health emergency for the State of Georgia, which was ratified by the Georgia General Assembly on March 16, 2020; and

WHEREAS, on March 16, 2020, the Mayor and Council declared by unanimous vote that a state of local emergency exists within the City of Eatonton; and

WHEREAS, on March 17, 2020 the Board of Commissioners of Putnam County adopted a resolution declaring a state of local emergency; and

WHEREAS, pursuant to O.C.G.A. § 38-3-28, the Board is authorized to provide for the health and safety of persons and property and to direct and coordinate the development of emergency management plans and programs in accordance with the policies and plans set by the federal and state emergency management agencies; and

WHEREAS, the CDC expects that additional cases of COVID-19 will be identified in the coming days, including more cases in the United States, and that person-to-person spread is likely to continue to occur; and

WHEREAS, on March 16, 2020, the CDC advised that during the next fifteen (15) days, all events in the United States of ten (10) or more people should be cancelled or held virtually; and

WHEREAS, the current number of COVID-19 cases in Georgia is 1026 with 32 deaths and those numbers are increasing daily; and

WHEREAS, medical professionals have advised that if COVID-19 continues to spread in Georgia at a rate comparable to that rate of spread in other affected areas, it may greatly strain the resources and capabilities of county and municipal governments, including public health agencies, that provide essential services for containing and mitigating the spread of contagious diseases, such as COVID-19, and the situation may become too large in scope to be handled in its entirety by the normal county and municipal operating services in some parts of the State, and this situation may spread to other parts of this State; and

WHEREAS, it has been evidenced that some people within Putnam County continue to congregate in large numbers in enclosed spaces where social distancing cannot be effectuated; and

WHEREAS, to prevent or minimize injury to people resulting from this pandemic, we find that certain actions are required, including but not limited to, the social distancing measures set forth herein; and

WHEREAS, the Putnam County Board of Commissioners most stringently urges all citizens who are able to stay at home, to do so and comply with all of the directives and practices that have been disseminated by our healthcare providers.

NOW, THEREFORE, BE IT RESOLVED, as follows:

- 1. That, all public or private community gatherings of more than ten (10) people anywhere within Putnam County, Georgia are prohibited for the duration of the declared state of local emergency. A community gathering is defined as any indoor or outdoor event or convening, subject to the exceptions below, that brings together or is likely to bring together ten (10) or more persons at the same time in a single room or other single confined or enclosed space, such as an auditorium, stadium (indoor or outdoor), tent arena or event center, music venue, meeting, hall, conference center, large cafeteria, or any other confined indoor and outdoor space. A community gathering does not include the following or similar uses, so long as persons attending the community gathering are generally not within six (6) feet of each other for extended periods: (1) office or manufacturing space, child-care facilities, residential buildings or any type of temporary sheltering or housing; (2) grocery stores or pharmacies; and (3) hospital or medical facilities.
- 2. Notwithstanding the previous paragraph, the following business-use categories will be regulated as follows: (1) restaurants open to the public shall close except to provide take out, drive-through, or curbside service to include alcoholic beverages in sealed containers which they are otherwise licensed to dispense; (2) all business locations with on-premises consumption of alcoholic beverage licenses which are not also restaurants shall be closed for business; (3) all establishments providing body care services which require close physical contact between the provider and client such as barbering, hair design, cosmetology, esthetics, massage therapy (except for medically licensed physical therapy), tattooing or nail care shall be closed for business; (4) all indoor recreation facilities, to include gyms, health studios, indoor amusement facilities, pool halls and theatres shall be closed for business; and (5) all other retail sales establishments (including grocery stores or pharmacies addressed above) will be permitted to remain open.
- 3. Cafeterias in hospitals, nursing homes, or similar facilities shall not be subject to these restrictions and may continue normal operations.

These emergency ordinances shall become effective beginning on March 25, 2020 at 12:00 p.m. and shall remain in effect until April 6, 2020 at 12:00 p.m. unless further extended by further action of the Board and is not intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against Putnam County, Georgia, its departments, agencies, or entities, its officers, employees, or agents, or any other person.

IN WITNESS WHEREOF, this resolution has been duly adopted by the governing authority of Putnam County on the 24th day of March 2020.

Billy Webster
Chairman Billy Webster



Attest:
Lynn Patterson
Clerk

(SEAL)